

**ZB# 06-25**

**Anthony Fayo**

**56-1-18**

ZONING BOARD OF APPEALS  
TOWN OF NEW WINDSOR  
555 UNION AVENUE  
NEW WINDSOR, N.Y. 12553  
*Granted 6-12-06*

06-25 Anthony Fayo (Area)  
308 Bull Rd (56-1-18)

NEW WINDSOR ZONING BOARD OF APPEALS

SBL: 56-1-18

In the Matter of the Application of

**ANTHONY FAYO**

MEMORANDUM OF  
DECISION GRANTING

**AREA**

CASE #06-25

**WHEREAS, Anthony Fayo**, owner(s) of 308 Bull Road, New Windsor, New York, 12553, has made application before the Zoning Board of Appeals for a/an Request for accessory building to project closer to the road than principal building in an R-1 Zone (56-1-18)

**WHEREAS**, a public hearing was held on June 12, 2006 before the Zoning Board of Appeals at the Town Hall, New Windsor, New York; and

**WHEREAS**, the Applicant appeared on behalf of this Application; and

**WHEREAS**, there were two spectators appearing at the public hearing; and

**WHEREAS**, both members spoke in favor of the application and no one spoke in opposition to the Application; and

**WHEREAS**, a decision was made by the Zoning Board of Appeals on the date of the public hearing granting the application; and

**WHEREAS**, the Zoning Board of Appeals of the Town of New Windsor sets forth the following findings in this matter here memorialized in furtherance of its previously made decision in this matter:

1. The notice of public hearing was duly sent to residents and businesses as prescribed by law and published in The Official Town Newspaper, also as required by law.
2. The Evidence presented by the Applicant showed that:
  - (a) The property is a residential property located in a neighborhood of residential properties in an R-1 zone.
  - (b) The applicant seeks to place a pole building/barn on his premises in order to house his commercial vehicles. Because of the nature of the property, both the existing house and the proposed pole building/barn will be located a considerable distance from the roadway.

- (c) In constructing the building/barn, the applicant will not remove any substantial vegetation.
- (d) In building the building/barn, if permitted, the applicant will not build on top of nor will it interfere with any easements or rights-of-way including, but not limited to, water, sewer and electrical easements
- (e) In building the building/barn, if permitted, the applicant will not create the ponding or collection of water or divert the flow of water drainage
- (f) Other homes in the neighborhood have sheds and garages that are similar in size and nature to the pole buildin/barn the applicant seeks to construct.

**WHEREAS,** The Zoning Board of Appeals of the Town of New Windsor makes the following conclusions of law here memorialized in furtherance of its previously made decision in this matter:

1. The requested variance(s) will not produce an undesirable change in the character of the neighborhood or create a detriment to nearby properties.
2. There is no other feasible method available to the Applicant that can produce the benefits sought.
3. The variance(s) requested is/are substantial in relation to the Town regulations but, nevertheless, are warranted.
4. The requested variance(s) will not have an adverse effect or impact on the physical or environmental conditions in the neighborhood or zoning district.
5. The difficulty the Applicant faces in conforming to the bulk regulations is/are self-created but, nevertheless, should be allowed.
6. The benefit to the Applicant, if the requested variance(s) is/are granted, outweighs the detriment to the health, safety and welfare of the neighborhood or community.
7. The requested variance(s) are/is appropriate and are/is the minimum variance(s) necessary and adequate to allow the Applicant relief from the requirements of the Zoning Local Law and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.
8. The interests of justice will be served by allowing the granting of the requested area variance(s).

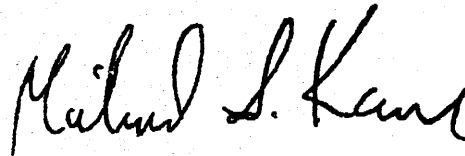
**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Zoning Board of Appeals of the Town of New Windsor GRANT a request for a Request for accessory building to project closer to the road than principal building at 308 Bull Road in an R-1 Zone (56-1-18) as sought by the Applicant in accordance with plans filed with the Building Inspector and presented at the public hearing.

**BE IT FURTHER**

**RESOLVED**, that the Secretary of the Zoning Board of Appeals of the Town of New Windsor transmit a copy of this decision to the Town Clerk, Town Planning Board and/or Building Inspector and Applicant.

Dated: June 12, 2006

A handwritten signature in black ink, appearing to read "Michael S. Kuntz", is written over a horizontal line.

Chairman

**OFFICE OF THE BUILDING INSPECTOR  
TOWN OF NEW WINDSOR  
ORANGE COUNTY, NEW YORK**

**NOTICE OF DISAPPROVAL OF BUILDING PERMIT APPLICATION**

**APPLICANT IS TO PLEASE CONTACT THE ZONING BOARD SECRETARY AT (845) 563-4630 TO  
MAKE AN APPOINTMENT WITH THE ZONING BOARD OF APPEALS.**

**DATE: March 28, 2006**

**APPLICANT: Anthony E. Fayo  
308 Bull Road  
New Windsor, NY 12553**

**PLEASE TAKE NOTICE THAT YOUR APPLICATION DATE: 3/18/06**

**FOR : Garage**

**LOCATED AT: 308 Bull Road**

**ZONE: R-1 Sec/Blk/ Lot: 56-1-18**

**DESCRIPTION OF EXISTING SITE:**

**IS DISAPPROVED ON THE FOLLOWING GROUNDS:**

- 1. 300-11 YARDS - No accessory building shall project nearer to the street than the principal building.**

**COPY**

  
BUILDING INSPECTOR

PERMITTED

PROPOSED OR  
AVAILABLE:

VARIANCE  
REQUEST:

ZONE: R-1 USE: 300-11 A (3) Bulk Tables Page 300:8

MIN LOT AREA:

MIN LOT WIDTH:

REQ'D FRONT YD:

REQ'D SIDE YD:

REQ'D TOTAL SIDE TD:

REQ'D REAR YD:

REQ'D FRONTAGE:

MAX BLDG HT:

FLOOR AREA RATIO:

MIN LIVABLE AREA:

DEV COVERAGE:

cc: Z.B.A., APPLICANT, FILE, W/ ATTACHED MAP

PLEASE ALLOW FIVE TO TEN DAYS TO PROCESS  
IMPORTANT  
YOU MUST CALL FOR ALL REQUIRED INSPECTIONS OF CONSTRUCTION

Other inspections will be made in most cases but those listed below must be made or Certificate of Occupancy may be withheld. Do not mistake an unscheduled inspection for one of those listed below. Unless an inspection report is left on the job indicating approval of one of these inspections it has not been approved and it is improper to continue beyond that point in the work. Any disapproved work must be reinspected after correction.

1. When excavating is complete and footing forms are in place (before pouring.)
2. Foundation inspection. Check here for waterproofing and footing drains.
3. Inspect gravel base under concrete floors and under slab plumbing.
4. When framing, rough plumbing, rough electric and before being covered.
5. Insulation.
6. Final inspection for Certificate of Occupancy. Have on hand electrical inspection data and final certified plot plan. Building is to be completed at this time. Well water test required and engineer's certification letter for septic system required.
7. Driveway inspection must meet approval of Town Highway Superintendent. A driveway bond may be required.
8. \$50.00 charge for any site that calls for the inspection twice.
9. Call 24 hours in advance, with permit number, to schedule inspection.
10. There will be no inspections unless yellow permit card is posted.
11. Sewer permits must be obtained along with building permits for new houses.
12. Septic permit must be submitted with engineer's drawing and percolation test.
13. Road opening permits must be obtained from Town Clerk's office.
14. All building permits will need a Certificate of Occupancy or a Certificate of Compliance and there is no fee for this.

RECEIVED

MAR 17 2006

BUILDING DEPARTMENT

FOR OFFICE USE ONLY:  
Building Permit #: 2006-247

**AFFIDAVIT OF OWNERSHIP AND/OR CONTRACTOR'S COMP & LIABILITY INSURANCE CERTIFICATE IS  
REQUIRED BEFORE THE BUILDING PERMIT APPLICATION WILL BE ACCEPTED AND/OR ISSUED**

PLEASE PRINT CLEARLY - FILL OUT ALL INFORMATION WHICH APPLIES TO YOU

Owner of Premises ANTHONY FAYO

Address 308 BULL RD Phone (845) 497-3529

Mailing Address WASHINGTON, N.Y. 10992 Cell (845) 624-8022 Fax # \_\_\_\_\_

Name of Architect \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name of Contractor 11 11

Address 11 11 Phone \_\_\_\_\_

State whether applicant is owner, lessee, agent, architect, engineer or builder \_\_\_\_\_

If applicant is a corporation, signature of duly authorized officer. \_\_\_\_\_

(Name and title of corporate officer)

1. On what street is property located? On the E side of Bell RD  
and 25 feet from the intersection of SHAD RD  
(N, E or W)
2. Zone or use district in which premises are situated \_\_\_\_\_ is property a flood zone? Y N V
3. Tax Map Description: Section 56 Block 1 Lot 18
4. State existing use and occupancy of premises and intended use and occupancy of proposed construction.
- a. Existing use and occupancy \_\_\_\_\_ b. Intended use and occupancy \_\_\_\_\_
5. Nature of work (check if applicable) ☒ New Bldg. ☐ Addition ☐ Alteration ☐ Repair ☐ Removal ☐ Demolition ☐ Other
6. Is this a corner lot? NO
7. Dimensions of entire new construction. Front 40 Rear 40 Depth 50 Height 16 No. of stories 1
8. If dwelling, number of dwelling units: \_\_\_\_\_ Number of dwelling units on each floor \_\_\_\_\_
- Number of bedrooms \_\_\_\_\_ Baths \_\_\_\_\_ Toilets \_\_\_\_\_ Heating Plant: Gas \_\_\_\_\_ Oil V  
Electric/Hot Air V Hot Water N If Garage, number of cars ONE Bldg
9. If business, commercial or mixed occupancy, specify nature and extent of each type of use \_\_\_\_\_

10. Estimated cost 10,000

Fee \$50

**PAID**

**ZONING BOARD**

3124146  
date

APPLICATION FOR BUILDING PERMIT  
TOWN OF NEW WINDSOR, ORANGE COUNTY, NEW YORK  
Pursuant to New York State Building Code and Town Ordinances

Building Inspector: Michael L. Babcock  
Asst. Inspectors: Frank Liel & Louis Krysheer  
New Windsor Town Hall  
555 Union Avenue  
New Windsor, New York 12553  
(845) 563-4818  
(845) 563-4895 FAX

Bldg Insp Examined \_\_\_\_\_  
Fire Insp Examined \_\_\_\_\_  
Approved \_\_\_\_\_  
Disapproved \_\_\_\_\_  
Permit No. \_\_\_\_\_

INSTRUCTIONS

- This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.
- Plot plan showing location of lot and buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram, which is part of this application.
- This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used on installed and details of structural, mechanical and plumbing installations.
- The work covered by this application may not be commenced before the issuance of a Building Permit.
- Upon approval of this application, the Building Inspector will issue a Building Permit to the applicant together with approved set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.
- No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Inspector.

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the New York Building Construction Code Ordinances of the Town of New Windsor for the construction of buildings, additions, or alterations, or for removal or demolition or use of property as herein described. The applicant agrees to comply with all applicable laws, ordinances, regulations and certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner, that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application.

Anthony F.  
(Signature of Applicant)

308 BULL RD.

(Address of Applicant)

Anthony F.  
(Owner's Signature)

308 BULL RD.

(Owner's Address)

PLOT PLAN

NOTE: Locate all buildings and indicate all set back dimensions. Applicant must indicate the building line or lines clearly and distinctly on the drawings.

N

W

308 BULL

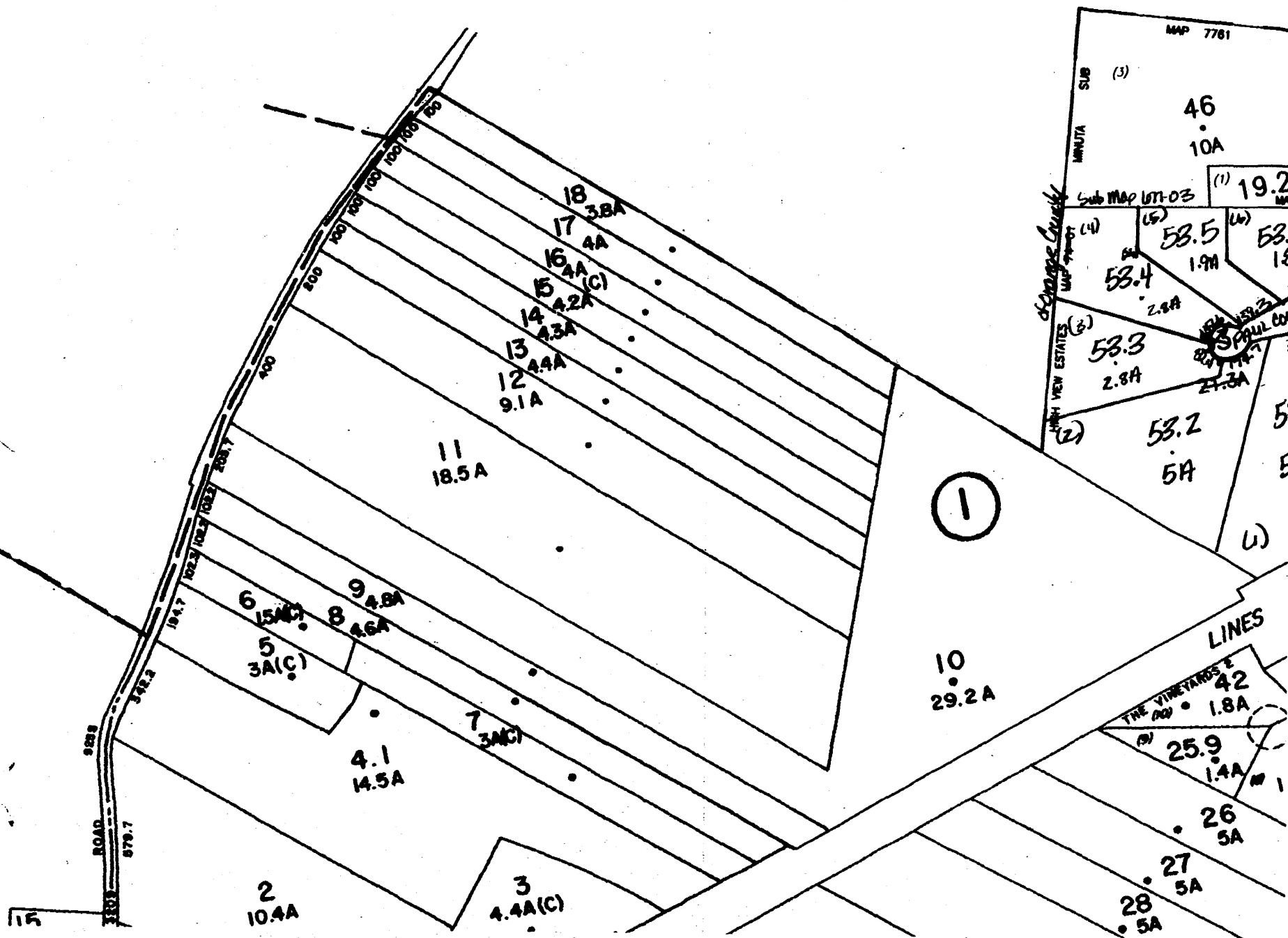
40

POLE Bldg

50

E

S







**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS  
OFFICE  
845-563-4615**

**MEMORANDUM**

**TO: LARRY REIS, COMPTROLLER**  
**FROM: MYRA MASON, SECRETARY TO THE ZONING BOARD**  
**DATE: JULY 25, 2006**  
**SUBJECT: ESCROW REFUND**

**PLEASE ISSUE A CHECK IN THE AMOUNT OF \$ 169.09 TO CLOSE OUT  
ESCROW FOR:**

**ZBA FILE #06-25**

**NAME & ADDRESS:**

**Anthony Fayo  
308 Bull Road  
Washingtonville, NY 10992**

**THANK YOU,**

**MYRA**

**L.R.07-25-06**



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS  
RECORD OF CHARGES & PAYMENTS**



FILE #06-25      TYPE: AREA      TELEPHONE: 629-8022

**APPLICANT:**

Anthony Fayo  
308 Bull Road  
Washingtonville, NY 10992

RESIDENTIAL:	\$ 50.00	CHECK # <u>333</u>
COMMERCIAL	\$ 150.00	CHECK # _____
INTERPRETATION	\$ 150.00	CHECK # _____

ESCROW:      RESIDENTIAL \$300.00      CHECK # 332



<u>DISBURSEMENTS:</u>		<u>MINUTES</u> \$7.00 / PAGE	<u>ATTORNEY</u> FEE
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PRELIMINARY:	<u>3</u>	PAGES	\$ <u>21.00</u>	\$ <u>35.00</u>
2 <sup>ND</sup> PRELIMINARY:	—	PAGES	\$ _____	\$ _____
PUBLIC HEARING:	<u>4</u>	PAGES	\$ <u>28.00</u>	\$ <u>35.00</u>
PUBLIC HEARING:	—	PAGES	\$ _____	\$ _____

LEGAL AD: Publish Date: 05-19-06      \$ 11.91

TOTAL:	\$ <u>60.91</u>	\$ <u>70.00</u>
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ESCROW POSTED:	\$ 300.00
LESS: DISBURSEMENTS:	\$ <u>130.91</u>

AMOUNT DUE:      \$ \_\_\_\_\_

REFUND DUE:      \$ 169.09

Cc:

L.R. 07-25-06

**THE SENTINEL**P.O. BOX 406  
VAILS GATE, NY 12584**Invoice**

Date	Invoice #
6/8/2006	7770

Bill To	WU.
TOWN OF NEW WINDSOR 555 UNION AVE NEW WINDSOR, NY 12553	

**RECEIVED****JUN 27 2006**TOWN OF NEW WINDSOR  
COMPTROLLER'S OFFICE

P.O. No.	Terms	Project
44968	Due on receipt	

Issue Date	Description	PCS/Units	Amount
5/19/2006	LEGAL ADS: APPEAL NO. 06-25 ANTHONY FAYO 1 AFFIDAVIT	7.91 4.00	7.91 4.00
<b>Total</b>			<b>\$11.91</b>

VISA, MASTERCARD, AMERICAN EXPRESS PAYMENTS ACCEPTED, CALL (845)  
562-1218

**PUBLIC HEARING NOTICE**  
**ZONING BOARD OF APPEALS**  
**TOWN OF NEW WINDSOR**  
PLEASE TAKE NOTICE that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing on the following Proposition:  
Appeal No. 06-25  
Request of **ANTHONY FAYO**  
for a **VARIANCE** of the Zoning Local Law to Permit:  
Request for accessory building to project closer to the road than principal building at 308 Ball Road in an R-1 Zone (26-1-10)  
**PUBLIC HEARING** will take place on **JUNE 12, 2006** at the New Windsor Town Hall, 535 Ulster Avenue, New Windsor, New York 12553.  
Attest: Notary Public

State of New York  
County of Orange, ss:  
Patricia Quill being duly  
sworn disposes and says that she is The  
Supervisor of Legal Dept. of the E.W. Smith  
Publishing Company; Inc. Publisher of The  
Sentinel, a weekly newspaper published and  
of general circulation in the Town of New  
Windsor, Town of Newburgh and City of  
Newburgh and that the notice of which the  
annexed is a true copy was published 1X  
in said newspaper, commencing on  
the 19 day of May A.D., 2006  
and ending on the 19 day of May  
A.D. 2006

*Patricia Quill*

Subscribed and shown to before me  
this 22<sup>nd</sup> day of June, 2006

*Deborah Green*

Notary Public of the State of New York  
County of Orange.

DEBORAH GREEN  
Notary Public, State of New York  
Qualified in Orange County  
# 4984066  
Commission Expires July 15, 2007

My commission expires \_\_\_\_\_

June 12, 2006

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ANTHONY FAYO (06-25)

Mr. Anthony Fayo appeared before the board for this proposal.

MR. KANE: Request for accessory building to project closer to the road than principal building at 308 Bull Road.

MR. KANE: Same as preliminary, tell us what you want to do, sir.

MR. FAYO: I'd like to put a pole building in front of my home so it's obviously closer to the road than the home, the lot is long and narrow, I have very little space to put the building. The lot is so long and narrow, that's the only spot to put the building.

MR. KANE: Cutting down any trees or substantial vegetation in the building of the deck?

MR. FAYO: Some trees down, nothing substantial, no.

MR. KANE: Creating any water hazards or runoffs?

MR. FAYO: No.

MR. KANE: Any easements running through where you want to put the accessory building?

MR. FAYO: Not that I'm familiar with.

MR. KRIEGER: You've owned the property for some time?

MR. FAYO: Yes.

MR. KRIEGER: So you'd be familiar with it?

MR. FAYO: I think I'd be familiar, yes.

June 12, 2006

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MR. KANE: Are there other homes in your area that have outside sheds?

MR. FAYO: Yes and garages, yes.

MR. KANE: Okay, at this point we'll open it up to the public, I need you to give your name and address if you wish to speak and we'll take it from there.

MS. VITALE: Kim Vitale, 3 Shaw Road, I just want to know the size of the building, how close to the road it's going to be.

MR. FAYO: Can I answer that?

MR. KANE: Oh, yeah, I don't know.

MR. FAYO: Don't want to jump your gun. The building sits back probably 3, 400 feet from the road, the size of the building is 40 x 50, more or less to put my equipment in, get it out of sight, out of the weather.

MS. VITALE: So can I speak directly to him?

MR. KANE: Sure.

MS. VITALE: So where you have the truck there now that's where it's going to be?

MR. FAYO: Yes.

MS. VITALE: It's going to be on, if you're going up your driveway to the right?

MR. FAYO: To the left of the driveway.

MS. VITALE: Is it two stories?

MR. FAYO: No, just one story, that's all it is.

MS. VITALE: I just want to make sure that it's a nice residential area.

MR. FAYO: Everything will be inside a nice pole building.

MR. TORPEY: Flower pots?

MR. FAYO: Yes.

MS. VITALE: Do you have any kind of drawing?

MR. FAYO: I have some stuff from the factory, nothing of the building, no, I can show you what they're done, this is some of the work they're done, something like that, obviously without the doors, these home doors, garage doors, will be one on the back, one on the side.

MR. KANE: Can you show the couple in the front row right there? Further questions?

MS. VITALE: No, that was all, thank you.

MR. KANE: Any further questions for or against the proposal, for the proposal or don't care either way?

MR. PINANSKI: We're for it.

MR. KANE: Nobody else from the public for this particular hearing, we'll close the public portion, bring it pack to Myra, ask her how many mailings.

MS. MASON: On May 19, I mailed out 30 envelopes and had no response.

MR. KANE: Any further questions from the board?

MR. LUNDSTROM: None.

MR. KANE: I'll accept a motion.

June 12, 2006

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MS. LOCEY: I'll offer a motion to grant the requested variance on the application of Anthony Fayo for accessory building to project closer to the road than the principal building all at 308 Bull Road in an R-1 zone.

MR. LUNDSTROM: Mr. Chairman, I will second that motion.

ROLL CALL

MR. LUNDSTROM	AYE
MR. LOCEY	AYE
MR. TORPEY	AYE
MR. KANE	AYE



RESULTS OF Z.B.A. MEETING OF: June 12, 2006

**PROJECT:** Anthony Fauci

ZBA # 06-25  
P.B.# \_\_\_\_\_

**P.B.#**

**USE VARIANCE:**      **NEED: EAF** \_\_\_\_\_ **PROXY** \_\_\_\_\_

**LEAD AGENCY:** M)\_\_\_\_S)\_\_\_\_ VOTE: A\_\_\_\_ N\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_

CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**PUBLIC HEARING: M)**\_\_\_\_\_ **S)**\_\_\_\_\_ **VOTE: A**\_\_\_\_\_ **N**\_\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**NEGATIVE DEC:** M) \_\_\_\_\_ S) \_\_\_\_\_ VOTE: A \_\_\_\_\_ N \_\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**APPROVED: M)\_\_\_\_\_S)\_\_\_\_\_ VOTE: A\_\_\_\_\_N\_\_\_\_\_**

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**ALL VARIANCES - PRELIMINARY APPEARANCE:**

**SCHEDULE PUBLIC HEARING:** M)\_\_\_ S)\_\_\_ VOTE: A\_\_\_ N\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_

CARRIED: Y\_\_\_\_\_ N\_\_\_\_\_

**PUBLIC HEARING:** **STATEMENT OF MAILING READ INTO MINUTES** ✓  
**VARIANCE APPROVED:** M) Lo S) Lu VOTE: A 4 N 0.

<del>GANN</del>	
LUNDSTROM	A
LOCEY	A
TORPEY	A
KANE	A

**CARRIED: Y ✓ N   .**

[illegible]

TOWN OF NEW WINDSOR ZONING BOARD OF APPEALS

PUBLIC HEARING FOR:

*Anthony Faup*

DATE:

*6/12/06*

SIGN-IN SHEET

NAME

ADDRESS

PHONE NUMBER

1. *Kim Vitale* *3 Shaw Rd*
2. *Amy Panansky* *for*
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
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16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

May 8, 2006

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PRELIMINARY MEETINGS:

ANTHONY FAYO (06-25)

Mr. Anthony Fayo appeared before the board for this proposal.

MR. KANE: Request for accessory building to project closer to the road than principal building at 308 Bull Road.

MR. BABCOCK: Maybe I can fill in the board just a little bit. This applicant was here and received his variance and changed some plans on the building and didn't get a chance to start this in the time limitations that was there. He was approved on 9/27/04 and now he'd like to construct the garage in the exact same place, same variance request, basically expired.

MR. KANE: So are we proceeding as this is a renewal of the variance or are we going to proceed as this is a brand new one?

MR. KRIEGER: It expired, you've got to, you know, procedurally as if it didn't happen before but presumably the applicant would expect that you'd ask the same questions.

MR. KANE: Tell us what you want to do, Anthony.

MR. FAYO: I'd like to put a garage on my property and the way the lot's set up it's long and narrow, my house sits back 1,200 feet back from the road, I want to put the garage before my house.

MR. KANE: Cutting down substantial vegetation or trees in the building of it?

MR. FAYO: Probably six or seven at the most.

May 8, 2006

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MR. KANE: Creating any water hazards or runoffs?

MR. FAYO: No.

MS. GANN: How big would the garage be?

MR. FAYO: 40 x 50.

MR. KRIEGER: Designed to hold two cars?

MR. FAYO: Two cars, maybe a boat, maybe a piece of equipment.

MR. KANE: Will it be visible from the road?

MR. FAYO: Yes.

MR. KANE: Does it extend further in front of the house or closer to the road than the initial building?

MR. BABCOCK: Yes, that's the reason he's here.

MR. KANE: How far off the road are we?

MR. FAYO: It's 200 or 300 feet I'm going to set it back.

MR. KANE: And the building of the garage isn't going to change the nature of the neighborhood?

MR. FAYO: No.

MR. KANE: Any further questions? I'll accept a motion.

MS. GANN: I will offer a motion that we set up Anthony Fayo for a public hearing for his request for the garage, his garage to be closer to the road than the principal building at 308 Bull Road in an R-1 zone.

May 8, 2006

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MR. TORPEY: I'll second it.

ROLL CALL

MS. GANN	AYE
MR. LUNDSTROM	AYE
MS. LOCEY	AYE
MR. TORPEY	AYE
MR. KANE	AYE

MR. KANE: Same thing in the public hearing, you know what we do.

MR. FAYO: Thank you very much.

**ZONING BOARD OF APPEALS: TOWN OF NEW WINDSOR  
COUNTY OF ORANGE: STATE OF NEW YORK**

**ANTHONY FAYO**

# AFFIDAVIT OF SERVICE BY MAIL

**#06-25**

# X

STATE OF NEW YORK )  
 ) SS:  
COUNTY OF ORANGE )

**MYRA L. MASON, being duly sworn, deposes and says:**


That I am not a party to the action, am over 18 years of age and reside at 67 Bethlehem Road, New Windsor, NY 12553.

That on the 19TH day of MAY, 2006, I compared the 30 addressed envelopes containing the Public Hearing Notice pertinent to this case with the certified list provided by the Assessor's Office regarding the above application for a variance and I find that the addresses are identical to the list received. I then placed the envelopes in a U.S. Depository within the Town of New Windsor.

Sworn to before me this

Myra Mason  
Myra L. Mason, Secretary

19<sup>th</sup> day of May, 2006

  
Notary Public

**JENNIFER MEAD**  
Notary Public, State Of New York  
No. 01ME6050024  
Qualified In Orange County  
Commission Expires 10/30/2006

**PUBLIC HEARING NOTICE**  
**ZONING BOARD OF APPEALS**  
**TOWN OF NEW WINDSOR**

**PLEASE TAKE NOTICE** that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing on the following Proposition:

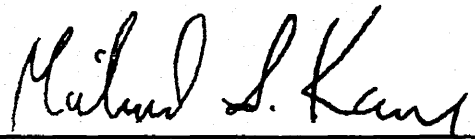
**Appeal No. 06-25**

**Request of ANTHONY FAYO**

**for a VARIANCE of the Zoning Local Law to Permit:**

**Request for accessory building to project closer to the road than principal building at 308 Bull Road in an R-1 Zone (56-1-18)**

**PUBLIC HEARING will take place on JUNE 12, 2006**  
**at the New Windsor Town Hall, 555 Union Avenue, New Windsor, New York**  
**beginning at 7:30 P.M.**

A handwritten signature in cursive script, reading "Michael S. Kane", written in dark ink. The signature is positioned above a horizontal line.

**Michael Kane, Chairman**

# Town of New Windsor

Town Hall

555 Union Ave.

New Windsor, NY 12553

TEL: (845) 563-4623 / FAX: (845) 563-4693

## PURCHASE ORDER

44968

SENTIN

DATE	5/16/2006
PAGE NO.	1
CHECK NO.	
TAX EXEMPT NO. 14-6002338	

**SIGN & RETURN TO ADDRESS ABOVE**

VENDOR	SHIP TO
THE SENTINEL PO BOX 406  VAILS GATE, NY 12584	Zoning Department Town of New Windsor 555 Union Avenue New Windsor, NY 12553 Attn: Myra Mason

### SPECIAL INSTRUCTIONS

MM

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LEGAL NOTICE: 5/19/06 A. FAYO 10-1070-108010-4-4131	1	25.00	25.00

**NO ORDER VALID UNLESS SIGNED BELOW**

**TOTAL** → **25.00**

DEPARTMENT DIRECTOR

BUSINESS ADMINISTRATOR

### DEPARTMENTAL CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

SIGNATURE

DATE

COMPTROLLER

### VENDOR CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

NAME (PRINT OR TYPE)

OFFICIAL POSITION

VENDOR SOCIAL SECURITY NO. OR TAX I.D. NO.

**VENDOR - SIGN AT X AND RETURN WITH INVOICE**



# Town of New Windsor

555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4631  
Fax: (845) 563-3101

## Assessors Office

May 9, 2006

Anthony Fayo  
308 Bull Road  
Washingtonville, NY 10992

Re: 56-1-18 ZBA#: 06-25

Dear Mr. Fayo:

According to our records, the attached list of property owners are within five hundred (500) feet of the above referenced property.

The charge for this service is \$45.00, minus your deposit of \$25.00.

Please remit the balance of \$20.00 to the Town Clerk's Office.

Sincerely,

J. Todd Wiley, IAO  
Sole Assessor

JTW/tmp  
Attachments

CC: Myra Mason, Zoning Board

52-1-67.3

Susan & Thomas Voglio  
10 Oak Hill Drive  
Rock Tavern, NY 12575

52-1-70

Myle Donker, III  
17 Oak Hill Drive  
Rock Tavern, NY 12575

53-2-2.13

Randolph & Masako Den  
347 Bull Road  
Rock Tavern, NY 12575

53-2-3

Phillip & Joyce DeFreese  
12 Shaw Road  
Rock Tavern, NY 12575

53-2-14

Edward & Debra Houlihan  
314 Bull Road  
Rock Tavern, NY 12575

53-3-2

Jean Lewis  
15 Shaw Road  
Rock Tavern, NY 12575

53-4-19

Neil Christman  
24 Carpenter Road  
Rock Tavern, NY 12575

55-1-53.21

Joseph & Marie Beneducci  
6 Hampshire Drive  
Washingtonville, NY 10992

56-1-12

Anthony & Evelyn Feliciano  
280 Bull Road  
Washingtonville, NY 10992

56-1-15

Edmund Huston  
296 Bull road  
Washingtonville, NY 10992

52-1-68

Bernard & Rosemarie Kahn  
14 Oak Hill Drive  
Rock Tavern, NY 12575

52-1-71

Kathleen Ridgeway  
15 Oak Hill Drive  
Rock Tavern, NY 12575

53-2-2.3

Donald & Arlene Laurencell  
312 Bull Road  
Rock Tavern, NY 12575

53-2-4

Wilma Joyce  
21 Carpenter Road  
Rock Tavern, NY 12575

53-2-15

Amy & Sandy Panensky  
316 Bull Road  
Rock Tavern, NY 12575

53-3-3

Elease Hull  
c/o Debra Hull-Robinson  
11 Sunlight Hill  
Yonkers, NY 10704

53-4-21

Jason Pierro  
18 Shaw Road  
Rock Tavern, NY 12575

55-1-55.2

John Lyall  
289 Bull Road  
Washingtonville, NY 10992

56-1-13

Veronica Molfetas  
c/o George Miller & Sons  
24 Sands Station Rd / P.O. Box 845  
Middletown, NY 10940

56-1-16

Barbara Perrone  
Susan Giannico  
300 Bull Road  
Washingtonville, NY 10992

52-1-69

Deborah & Gilbert Lester, Jr.  
18 Oak Hill Drive  
Rock Tavern, NY 12575

52-1-72

Andrea & Heather Speirs  
13 Oak Hill Drive  
Rock Tavern, NY 12575

53-2-2.4

Fred & Grace DiDonato  
310 Bull Road  
Rock Tavern, NY 12575

53-2-5

Craig & Evelyn Levine  
19 Carpenter Road  
Rock Tavern, NY 12575

53-3-1

Roger Smith  
P.O. Box 123  
Rock Tavern, NY 12575

53-3-4

Norman & Kimberly Vitale  
3 Shaw Road  
Rock Tavern, NY 12575

55-1-53.1

Joseph & Deborah Migliorini  
305 Bull Road  
Washingtonville, NY 10992

56-1-10

Peter & Flora Saltini  
c/o Noreen Ligotti  
357 Pin Oak Lane  
Westbury, NY 11590

56-1-14

Rueben & Deborah DeFreese  
292 Bull Road  
Washingtonville, NY 10992

56-1-17

Gennaro & Antonietta Acierno  
304 Bull Road  
Washingtonville, NY 10992



# Town of New Windsor

555 Union Avenue  
New Windsor, New York 12553  
Telephone: (845) 563-4615  
Fax: (845) 563-4689

## ZONING BOARD OF APPEALS

May 18, 2006

Anthony Fayó  
308 Bull Road  
Washingtonville, NY 10992

SUBJECT: REQUEST FOR VARIANCE #06-25

Dear Mr. Fayó:

This is just to let you know your Notices for Public Hearing were mailed out and the notice was also sent to The Sentinel Newspaper for publication. **PLEASE NOTE: The charge for publication in the Sentinel will be deducted from your escrow that was posted with your application papers.**

Your Public Hearing before the Zoning Board of Appeals for your requested variance at:

308 Bull Road  
Washingtonville, NY

is scheduled for the June 12<sup>th</sup>, 2006 agenda.

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have any questions or concerns in this matter, please feel free to contact me.

Very truly yours,

---

Myra Mason, Secretary  
Zoning Board of Appeals

MLM:mlm

Town of New Windsor  
555 Union Avenue  
New Windsor, NY 12553  
(845) 563-4611

**RECEIPT**  
**#375-2006**

05/09/2006

Fayo & Son Excavating Llc *ZBA 06-25*

Received \$ 50.00 for Zoning Board Fees, on 05/09/2006. Thank you for  
stopping by the Town Clerk's office.

As always, it is our pleasure to serve you.

**Deborah Green**  
Town Clerk

**TOWN OF NEW WINDSOR**  
**ZONING BOARD OF APPEALS**  
**RECEIPT OF ESCROW RECEIVED:**

DATE RECEIVED: 05-08-06

FOR: ESCROW 06-25

FROM:

**Anthony Fayo**  
**308 Bull Road**  
**Washingtonville, NY 10992**

CHECK FROM:


**FAYO & SON EXCAVATING, LLC (SAME ADDRESS)**

CHECK NUMBER: 332

TELEPHONE: 497-3529

AMOUNT: 300.00

RECEIVED AT COMPTROLLER'S OFFICE BY:

  
\_\_\_\_\_  
NAME

5/8/06  
\_\_\_\_\_  
DATE

PLEASE RETURN ONE SIGNED COPY TO MYRA FOR FILING

THANK YOU



RESULTS OF Z.B.A. MEETING OF: May 8th, 2006

**PROJECT:** Anthony Fayo

ZBA # 06-25  
P.B.# \_\_\_\_\_

P.B.# \_\_\_\_\_

**USE VARIANCE:**      **NEED: EAF** \_\_\_\_\_ **PROXY** \_\_\_\_\_

LEAD AGENCY: M) \_\_\_\_\_ S) \_\_\_\_\_ VOTE: A \_\_\_\_\_ N \_\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_

CARRIED: Y\_\_\_\_\_N\_\_\_\_\_

**PUBLIC HEARING: M)**\_\_\_\_\_ **S)**\_\_\_\_\_ **VOTE: A**\_\_\_\_\_ **N**\_\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

**NEGATIVE DEC:** M) \_\_\_\_\_ S) \_\_\_\_\_ **VOTE:** A \_\_\_\_\_ N \_\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_ CARRIED: Y \_\_\_\_\_ N \_\_\_\_\_

APPROVED: M)\_\_\_\_S)\_\_\_\_ VOTE: A\_\_\_\_N\_\_\_\_

GANN \_\_\_\_\_  
LUNDSTROM \_\_\_\_\_  
LOCEY \_\_\_\_\_  
TORPEY \_\_\_\_\_  
KANE \_\_\_\_\_

CARRIED: Y N

**ALL VARIANCES - PRELIMINARY APPEARANCE:**

**SCHEDULE PUBLIC HEARING:** M) G S) I VOTE: A 5 N 0

GANN  
LUNDSTROM  
LOCEY  
TORPEY  
KANE

CARRIED: Y ✓ N       

**PUBLIC HEARING: STATEMENT OF MAILING READ INTO MINUTES**

**VARIANCE APPROVED:**      M)\_\_\_ S)\_\_\_ VOTE: A\_\_\_ N\_\_\_.

**GANN** \_\_\_\_\_  
**LUNDSTROM** \_\_\_\_\_  
**LOCEY** \_\_\_\_\_  
**TORPEY** \_\_\_\_\_  
**KANE** \_\_\_\_\_

**CARRIED: Y\_\_\_\_\_N\_\_\_\_\_.**

[illegible]

CHECKED BY MYRA: \_\_\_\_\_  
**TOWN OF NEW WINDSOR**  
**REQUEST FOR NOTIFICATION LIST**

DATE: 05-08-06 PROJECT NUMBER: ZBA# 06-25 P.B. # \_\_\_\_\_

APPLICANT NAME: ANTHONY FAYO

PERSON TO NOTIFY TO PICK UP LIST:

Anthony Fayo  
308 Bull Road  
Washingtonville, NY 10992

TELEPHONE: 497-3529

TAX MAP NUMBER: SEC. 56 B LOCK 1 LOT 18  
SEC. \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_  
SEC. \_\_\_\_\_ B LOCK \_\_\_\_\_ LOT \_\_\_\_\_

PROPERTY LOCATION: 308 BULL ROAD  
WASHINGTONVILLE, NY

LIST OF PROPERTY OWNERS WITHIN 500 FT. FOR SITE PLANS/SUBDIVISION \_\_\_\_\_  
(IS NOT PREPARED ON LABELS)

❖ ❖

THIS LIST IS BEING REQUESTED BY:

NEW WINDSOR PLANNING BOARD: \_\_\_\_\_

SITE PLAN OR SUBDIVISION: (ABUTTING AND ACROSS ANY STREET) \_\_\_\_\_

SPECIAL PERMIT ONLY: (ANYONE WITHIN 500 FEET) \_\_\_\_\_

AGRICULTURAL DISTRICT:  
(ANYONE WITHIN THE AG DISTRICT WHICH IS WITHIN 500'  
OF SITE PLAN OR SUBDIVISION PROJECT) \_\_\_\_\_

❖ ❖

NEW WINDSOR ZONING BOARD XXX

LIST WILL CONSIST OF ALL PROPERTY WITHIN 500 FEET OF PROJECT XXX

❖ ❖

AMOUNT OF DEPOSIT: 25.00 CHECK NUMBER: 334

TOTAL CHARGES: \_\_\_\_\_



**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS**



**APPLICATION FOR VARIANCE**

4/26/06

Date

Application Type: Use Variance ☐ Area Variance ☐  
Sign Variance ☐ Interpretation ☐

**I. Owner Information:**

(Name) Anthony Fate Phone Number: (845) 629-8022  
Fax Number: (845) 497-3529  
(Address) 308 Bull Rd

**II. Applicant:**

(Name)    Phone Number: (  )     
Fax Number: (  )     
(Address)   

**III. Forwarding Address, if any, for return of escrow:**

(Name) Anthony Fate Phone Number: (  )     
Fax Number: (  )     
(Address) 308 Bull Rd WASHINGTONVILLE N.Y. 10992

**IV. Contractor/Engineer/Architect/Surveyor/:**

(Name)    Phone Number (  )     
Fax Number: (  )     
(Address)   

**V. Property Information:**

Zone:    Property Address in Question: 308 Bull Rd  
Lot Size: 4.9 ac Tax Map Number: Section 56 Block 1 Lot 18  
a. What other zones lie within 500 feet?     
b. Is pending sale or lease subject to ZBA approval of this Application? NO  
c. When was property purchased by present owner? 1996  
d. Has property been subdivided previously? NO If so, When:     
e. Has an Order to Remedy Violation been issued against the property by the  
Building/Zoning/Fire Inspector? NO  
f. Is there any outside storage at the property now or is any proposed? NO

**\*\*\*\*PLEASE NOTE:\*\*\*\*\***

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

COMPLETE THIS PAGE ☐

**TOWN OF NEW WINDSOR  
ZONING BOARD OF APPEALS**

**APPLICATION FOR VARIANCE - continued**

**VIII. AREA VARIANCE: (This information will be on your Building Department Denial form you receive)**

Area Variance requested from New Windsor Zoning Local Law,

	<u>Requirements</u>	<u>Proposed or Available</u>	<u>Variance Request</u>
Min. Lot Area	6.6 ac	4.9 AC	
Min. Lot Width		103	
Reqd. Front Yd.			
Reqd. Side Yd.			
Reqd. Rear Yd.			
Reqd. St Front*			
Max. Bldg. Hgt.			
Min. Floor Area*			
Dev. Coverage*			
Floor Area Ration**			
Parking Area			

\*Residential Districts Only

\*\*Non-Residential Districts Only

**PLEASE NOTE:**

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

**COMPLETE THIS PAGE ☐**

**XII. ADDITIONAL COMMENTS:**

- (a) Describe any conditions or safeguards you offer to ensure that the quality of the zone and neighboring zones is maintained or upgraded and that the intent and spirit of the New Windsor Zoning Local Law is fostered. (Trees, landscaped, curbs, lighting, paving, fencing, screening, sign limitations, utilities, drainage.)
- 
- 

**XIII. ATTACHMENTS REQUIRED:**

- ☐ Copy of contract of sale, lease or franchise agreement. Copy of deed and title policy.
- ☐ Copy of site plan or survey (if available) showing the size and location of the lot, buildings, facilities, utilities, access drives, parking areas, trees, landscaping, fencing, screening, signs, curbs, paving and streets within 200 ft. of the lot in question.
- ☐ Copies of signs with dimensions and location.
- ☐ Three checks: (each payable to the TOWN OF NEW WINDSOR)
- ☐ One in the amount of \$ 300.00 or 500.00 (escrow)
- ☐ One in the amount of \$ 50.00 or 150.00 (application fee)
- ☐ One in the amount of \$ 25.00 (Public Hearing List Deposit)
- ☐ Photographs of area that variances is being requested for showing relationship to property lines (5 or 6) from several angles. **(IF SUBMITTING DIGITAL PHOTOS PRINTED FROM COMPUTER – PLEASE SUBMIT FOUR (4) SETS OF THE PHOTOS.)**

**XIV. AFFIDAVIT.**

STATE OF NEW YORK)

) SS.:

COUNTY OF ORANGE )

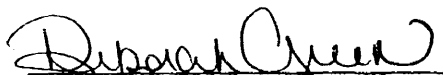
The undersigned applicant, being duly sworn, deposes and states that the information, statements and representations contained in this application are true and accurate to the best of his/her knowledge or to the best of his/her information and belief. The applicant further understands and agrees that the Zoning Board of Appeals may take action to rescind any variance granted if the conditions or situation presented herein are materially changed.

Sworn to before me this:

28<sup>th</sup> day of April 2006.

  
Owner's Signature (Notarized)

\_\_\_\_\_  
Owner's Name (Please Print)

  
Signature and Stamp of Notary

\_\_\_\_\_  
Applicant's Signature (If not Owner)

**PLEASE NOTE:**

**THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.**

DEBORAH GREEN  
Notary Public, State of New York  
Qualified in Orange County  
# 4984065  
Commission Expires July 15, 2007

COMPLETE THIS PAGE ☐



# TOWN OF NEW WINDSOR

555 UNION AVENUE  
NEW WINDSOR, NY 12553  
(845) 563-4615 (MYRA MASON)

06-25



## ZONING BOARD PROCEDURES

PLEASE READ AND COMPLETE THE ATTACHED APPLICATION FORMS WHERE IT APPLIES TO YOUR SITUATION (LOOK FOR HIGHLIGHT IN BOX IN LOWER RIGHT CORNER OF EACH PAGE) AND RETURN TO MYRA MASON (845-563-4615) AT THE ZONING BOARD OFFICE (LOCATED IN THE PLANNING BOARD & ENGINEERING OFFICE IN TOWN HALL) WITH THREE CHECKS MADE PAYABLE TO "THE TOWN OF NEW WINDSOR" AS FOLLOWS:

### **RESIDENTIAL: (Three Separate Checks Please)**

APPLICATION FEE:	\$ 50.00
* <u>ESCROW</u> :	\$300.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

### **MULTI-FAMILY: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
* <u>ESCROW</u> :	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

### **COMMERCIAL: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
* <u>ESCROW</u> :	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

### **INTERPRETATION: (Three Separate Checks Please)**

APPLICATION FEE:	\$150.00
* <u>ESCROW</u> :	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

UPON RECEIPT OF ALL APPLICABLE PAPERWORK AND CHECKS, YOU WILL BE SCHEDULED FOR THE NEXT AVAILABLE AGENDA FOR YOUR "PRELIMINARY MEETING". YOU DO NOT NEED YOUR PUBLIC HEARING LIST OR ENVELOPES FOR THIS FIRST MEETING.



### **ESCROW**

IS TO COVER OUTSIDE PROFESSIONAL FEES SUCH AS ZBA ATTORNEY FEE, MINUTES OF YOUR PORTION OF THE MEETING, LEGAL ADS, ETC. THE BALANCE WILL BE RETURNED TO YOU UPON CLOSING FILE.



### LIST OF PROPERTY OWNERS WITHIN 500 FT. RADIUS OF PROPERTY IN QUESTION:

#### APPROXIMATE COST FOR PUBLIC HEARING LIST:

1-10 NAMES	25.00
11-20 NAMES	35.00
21-30 NAMES	45.00
31-40 NAMES	55.00
41-50 NAMES	65.00
51-60 NAMES	75.00
61-70 NAMES	85.00
71-80 NAMES	95.00
81-90 NAMES	105.00
91-100 NAMES	115.00

ANYTHING OVER 100 NAMES  
IS \$1.00 EA. ADDITIONAL  
NAME

## **PUBLIC HEARING LIST OF PROPERTY OWNERS**

1. UPON RECEIPT OF ALL APPLICABLE CHECKS AND PAPERWORK, YOUR APPLICATION WILL BE PROCESSED AND YOUR \$25.00 DEPOSIT WILL BE SENT TO THE ASSESSOR'S OFFICE TO ORDER YOUR LIST OF PROPERTY OWNERS WITHIN 500 FEET. **(NOTE: YOU DO NOT NEED THIS LIST OR THE ENVELOPES FOR YOUR FIRST (PRELIMINARY) MEETING. Please do not call the Assessor's Office looking for your list – they will contact you when it is ready or if necessary, call Myra at 845-563-4615.**
2. WHEN THE ASSESSOR'S OFFICE NOTIFIES YOU THAT YOUR PUBLIC HEARING LIST IS READY, YOU MUST COME IN AND PAY THE BALANCE DUE FOR THE LIST. (THE LIST WILL BE PREPARED ON LABELS FOR YOUR CONVENIENCE).
3. PREPARE AN ENVELOPE (self-sealing envelopes are much appreciated) FOR EACH LABEL WITH YOUR RETURN ADDRESS AND A REGULAR \$.39 STAMP. **BRING THE PREPARED ENVELOPES AND A COPY OF THE LIST TO THE ZONING BOARD SECRETARY FOR MAILING.** YOUR PUBLIC HEARING DATE WILL BE SCHEDULED AT THIS TIME.

### **NOTE:**

**IF IT IS EASIER FOR YOU, YOU CAN BRING THE ENVELOPES WITH YOU WHEN YOU PICK UP AND PAY FOR YOUR LIST. YOU CAN PUT THE LABELS ON AT THAT TIME AND BRING THEM TO THE ZBA OFFICE FOR COMPLETION.**

### **NOTE:**

**THE ZBA MEETS ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> MONDAY OF EACH MONTH UNLESS A HOLIDAY FALLS ON THAT DATE.**